

Additional standard components

>>>Standard components with the base RMS

- *Street Index*
- *Case/Workflow Management*
- *Notepad*
- *email*
- *Officer Scheduling*
- *Ticket Control*
- *Registration*
- *BOLO and FYI*

The Street Index facility

The Street Index facility supports the loading of your city's geo-coded streets into your database. It also provides the linkage between addresses and x-y map coordinates. It enables you to define all of your city's valid street ranges and intersections to Versadex and assign jurisdiction (district), beat (zone), grid (atom) and x-y coordinates to each. This information is used by the system to validate any address that is entered into it and to generate its corresponding beat and grid. It is designed to accommodate multiple jurisdictions (a region for example) as well as handling place names, shopping centers and apartments with ease. The Street Index also provides the ability to present information spatially on a visual map display.

The Case/Workflow Management facility

The Case/Workflow Management facility represents a vital capability to support paperless operation and allows work to be passed and tracked between officers and sections without ever having to rely on the movement of a hardcopy.

The core feature of the Case/Workflow Management facility is the 'work-to-do' queue. It displays the cases, occurrences and followup reports that have to be reviewed, approved and either reassigned or concluded. The case routing and/or notification can be generated by offense type, offender role (e.g., juvenile), victim involvement, and organization structure (for supervisor approval or review). The queue is presented for each person and is organized by action date (past due, current, future) within section/division. It contains new offense (occurrence) reports for the reader to review, assignments to sections such as detective, morality, and juvenile as well as followup assignments that are now due. Auto routing and notification features are provided.

When supervisors sign on to Case/Workflow Management, they can review the work and related Status within the section/unit and, if authorized to approve offenses and/or followups, can change the Status and either reassign or conclude those files. Instructive 'case notes' can be appended to the assignments, and a log is kept of those notes. Work-to-do queues assure that cases are not lost or misplaced. An open case cannot be removed from a work-to-do queue if it does not exist on at least one other work-to-do queue. The case must either be closed, inactivated or moved to another queue.

Versadex also provides a 'tips' feature for managing the tips that a police department receives on a daily basis to ensure that each tip is properly followed up and that none are inadvertently ignored. The system can also provide an aggregate summary list which re-constructs, in chronological order, the various events or happenings for a given case. It can also select and sort tips by subject, ascending or descending date, author, or by the surname of the related person. This permits a detective to easily find a tip or review current progress on a major case.

The Notepad facility

The Notepad facility lets you create textual reference documents using the Versadex text editor and file them by any name you choose. You can also index these documents by topic. Thus, anyone on the system can retrieve and display Notepad entries, either by their filename, by their topic, or by combination of topics.

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For example, a procedural document with the filename 'Chemical Spills' could be retrieved by entering that name. However, if you are not sure of the filename, you can view all of the reference documents indexed to the 'Emergency Procedures' topic and select 'Chemical Spills' from the list that is presented.

It is not uncommon for our clients to have 2,000 pages of Notepad information accumulated over several years. They tell us it is an invaluable feature of the system since everyone with workstation access (even mobiles) can easily refer to it.

The Versadex email facility

The Versadex email facility allows you to leave messages in another user's mailbox. Given that police work in shifts, this is extremely useful. A unique feature of Versadex email is its support of **handles** or organizational positions (e.g., front desk, CID Supervisor, etc.). Using Versadex email, you can address mail to a position or handle (e.g., front desk) and the mail message will be routed to that position regardless of who is physically occupying that seat. Handles have proven to be a critical part of the Versadex system and are used extensively not only for email messaging but for case/workflow management as well.

Another particularly useful feature of the email system is the use of mail templates. These perform the same function as Versadex regular text templates or text forms. That is, you can define custom fill-in-the-blank forms for routine or repetitive email messages.

The Versadex application uses its email facility to deliver system generated messages that notify officers of certain situations. This feature is known as **mail enabled** functionality. Mail enabled logic has been implemented throughout the various Versadex subsystems as a by-product of a system triggered event. For example, the system will notify property room custodians when evidence can be disposed of. It will also deliver release forms to the detective to request release of property and evidence when a case is closed. System generated email messages make use of pre-formatted mail templates/forms to ensure consistency in presentation.

The integrated Versadex email facility can also be easily and transparently interfaced to your city email network, or even to national police messaging systems. Since Versadex uses open architecture, CPIC/NCIC responses are received and presented using the same internal mailbox facility.

The Officer Scheduling facility

The Officer Scheduling facility automates the creation and maintenance of schedules for individuals who work various shifts and rotations. The facility presents different views of officers and platoon (section or division) schedules through the use of reports and online queries. Training courses, court dates, days off, etc. are recorded by the various sections to make this schedule the official record. Officers can check when another officer will return on duty by referencing this schedule, even when sending email. These features also make it a useful analytical tool for advance workshift planning which, in turn, opens the door to the possibility of reducing avoidable overtime costs.

The Ticket Control subsystem

The Ticket Control subsystem allows you to control the issue of ticket books, assists in accounting for all tickets contained in each of those books and for the amount of money collected in fines. It complements the use of the Ticket event type in the Versadex RMS.

The Registration subsystems

The Registration subsystems allow you to maintain registration records of different types and link them to a person and/or business. Two classes of registration records are accommodated: a **bicycle registration**, and a generic record for any other type of registration that you want to define (e.g., block parent, operation ID, passports, security guard, etc.).

The BOLO and FYI facilities

BOLO (Be on the Lookout) and FYI (For Your Information) are facilities that provide users with up-to-the-minute information. The BOLO list includes information about persons, events or vehicles that officers should look out for. The FYI list includes general information about events (RMS and MRE entries), CAD complaints, and MDT messages and is used to pass information between shifts and organization units. BOLO and FYI entries can be created automatically by the RMS or added manually by an officer or supervisor.

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